

Mail Request Form and Fee To:
License Issuance Bureau
Texas Department of Public Safety
PO Box 149246
Austin, TX 78714-9246

REQUEST FOR A PARENT TAUGHT DRIVER EDUCATION PACKET



DL-92 (Rev. 5/04)

Please complete and submit with a \$20.00 non-refundable fee (check or money order only) to the address in the top left corner. A separate request form and \$20 non-refundable fee are required for each student who will be participating in the Parent Taught Driver Education Program.

Program Eligibility Requirements

- Student must be 14 years of age prior to beginning the classroom portion, however they may not test for an introduction permit until their 15th birthday and must complete the entire program prior to their 18th birthday.
- Instructor must be the student's parent, stepparent, grandparent, step-grandparent or legal guardian appointed by a court of competent jurisdiction. A power of attorney is not legally sufficient.
- The instructor must have a valid Texas driver license; or if active duty military personnel or spouse, a valid driver license from state of permanent residency or last duty station is required.
- The instructor cannot have a conviction (including a probated sentence) of criminally negligent homicide or driving while intoxicated. In addition, the instructor must not have had their driving privileges suspended, revoked or forfeited for traffic related violations in the past three years. It is the responsibility of the instructor to check both their criminal or driver records prior to requesting the packet. The Department will check the instructor's record only at the time of processing the student's instruction permit. If at that time, it is determined that the instructor does not meet the requirements, the instruction permit will be denied and all prior classroom instruction is invalid.
- The instructor may not be disabled due to mental illness. Questions as to mental stability will be forwarded to the Medical Advisory Board for determination.

The instructor **must designate** the local Driver License office where the student will apply for the license and take the required test. A numbered Texas Driver Education Certificate, form DE-964, will be forwarded and maintained at the designated Driver License Office for the instructor to complete the required sections. If a Driver License Office is not designated and the application not signed, the application will be returned, which will delay processing.

NOTE: ALL INFORMATION AND REQUIRED FEE MUST BE SUBMITTED BEFORE A PARENT TAUGHT DRIVER EDUCATION PACKET WILL BE MAILED. PLEASE ALLOW 2-3 WEEKS FOR DELIVERY.

Please print or type in black ink. This form is read by machine, please print the numbers and letters as shown below:

1 2 3 4 5 6 7 8 9 0

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Instructor's Information (Parent or Legal Guardian). The Parent Taught Driver Education Packet will be mailed to the address below.

First Name

Last Name

Street Address

City

State

Zip Code

Daytime Telephone Number (include area code)

Student's Information. Complete the legal name for the student.

First Name

Last Name

Date of Birth

Designated Driver License Office where the student will apply for the license and take the required tests.

Street Address

City

State

Zip Code

Instructor's Signature _____

Date _____

See other side for additional qualifying information.



DRIVER EDUCATION AFFIDAVIT

I, _____, valid driver license number _____,
(Instructor's Name)
hereby certify that I am the instructor of, _____,
(Student's Legal Name)
a person who is legally required to successfully complete a driver training course to obtain a
Class C driver's license. The student's date of birth is _____.
(MM-DD-YYYY)

I further certify that I have not been convicted of Criminally Negligent Homicide or Driving While Intoxicated and that I am not disabled because of mental illness.

I further certify that I have instructed or am instructing my student in the following Department of Public Safety approved course of instruction: (mark only one area of instruction).

- 32 hours of classroom block instruction.
Approved textbook used _____
- 32 hours classroom instruction concurrent with laboratory.
- Other DPS-approved classroom instruction (Course 102 or 103)

Title of DPS Approved Curriculum used _____

Driver Education Certificate, form DE-964, # _____
(completed at driver license office)

I acknowledge that falsely certifying the Texas Driver Education Certificate, form DE-964, is punishable as a third degree Felony, under Article 4413 (29c), V.T.C.S., which includes imprisonment for a period not to exceed five years.

(Signature)

(Date)

Sworn to and subscribed before me this ____ day of _____, 20____.

Notary Public in and for the State of Texas / Authorized Officer

PLEASE NOTE: One affidavit is required for each instructor who actually teaches a student in each phase of the course. If there is more than one instructor, this form may be photocopied for use by the second instructor. If both instructors are not able to accompany the student when applying for an Instruction Permit, the affidavit for the absent instructor will need to be notarized prior to appearing in the Driver License Office. The document(s) must be presented when the student applies for an Instruction Permit. Definition of a qualified instructor can be found on page VIII of the instruction packet.

TEXAS EDUCATION AGENCY
Department of Continuing Education

District/Private School Name

County-District-Campus No
(if applicable)

Verification of Enrollment and Attendance Form

Authority for Data Collection: Article 6687b, as amended by H.B. 850, 71st Legislature
Planned Use of Data: To provide documentation of enrollment status/attendance for a student applying for an instruction permit and/or a license to operate a motor vehicle.
Instruction: See instructions on reverse side.

Section 1 -- Requirements

A student must meet one of the following two requirements to be eligible to receive an instruction permit and/or a Texas driver's license to operate a motor vehicle. Check (✓) the appropriate box:

- The student has been enrolled for at least 45 days, and is currently enrolled in a program to prepare persons to pass the high school equivalency exam (GED), and has attended the GED program at least 30 days prior to licensing.

- The student is enrolled in a public or private school and has attended school for at least 80 days in the fall or spring semester preceding the date of application. SBOE rule 19 TAC §61.43, Absences, should be used in determining 80 days of attendance. Student must meet the attendance requirements for each class in which they are enrolled. (A private or parochial school includes home schools.)

Typed or Printed Name of Student	Date	Signature
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Typed or Printed Name/Title of Administrator/Designee	Telephone	Date	Signature
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The student should carry the completed form to the DPS. DO NOT return this form to the Texas Education Agency.
This form is good for 30 days during the regular school year and for 90 days during the summer.

GEA-043R93

School enrollment and attendance is required as a condition of licensing a student to operate a motor vehicle. This requirement applies to persons under 18 years of age unless a high school diploma or its equivalent has been obtained. TAC §61.43, Absences, states that a student must be in attendance 90 percent of the days the class is offered. For students in grades K-eight, absences may be aggregated on the basis of a scholastic year. For students in grades 9-12, absences may be aggregated on the basis of a semester or scholastic year.

The completed form should be carried by the student from the district/school to the Department of Public Safety (DPS). For further information call the Department of Continuing Education at 512/463-9322.



DRIVER EDUCATION AFFIDAVIT

I, _____, valid driver license number _____,
(Instructor's Name)
hereby certify that I am the instructor of, _____,
(Student's Legal Name)
a person who is legally required to successfully complete a driver training course to obtain a
Class C driver's license. The student's date of birth is _____.
(MM-DD-YYYY)

I further certify that I have not been convicted of Criminally Negligent Homicide or Driving While Intoxicated and that I am not disabled because of mental illness.

I further certify that I have instructed or am instructing my student in the following Department of Public Safety approved course of instruction: (mark only one area of instruction).

- 7 hours in-car instruction and 7 hours supervised practice concurrent with classroom.
Approved textbook used _____
- 7 hours in-car instruction and 7 hours supervised practice.
- Other DPS-approved in-car instruction (Course 102 or 103)

Title of DPS Approved Curriculum used _____

The student was issued Instruction Permit # _____

Driver Education Certificate, form DE-964, # _____
(completed at driver license office)

Based on the Department of Public Safety's administrative regulation, the skills (driving) test will be waived for a teenager who completes both the classroom and behind-the-wheel portions of a Texas driver education course. Please check the appropriate box (Yes or No) to indicate your desire to waive the skills test. If you check NO, a skills test MUST be passed before your student's license will be issued. If you desire for your student to take a skills test, you should check with your local Driver License Office in advance to determine their skills test scheduling process (appointment, first come-first served, etc.)

- Yes
- No

I acknowledge that falsely certifying the Texas Driver Education Certificate, form DE-964, is punishable as a third degree Felony, under Article 4413 (29c), V.T.C.S., which includes imprisonment for a period not to exceed five years.

(Signature)

(Date)

Sworn to and subscribed before me this _____ day of _____, 20_____.

Notary Public in and for the State of Texas / Authorized Officer

PLEASE NOTE: One affidavit is required for each instructor who actually teaches a student in each phase of the course. If there is more than one instructor, this form may be photocopied for use by the second instructor. If both instructors are not able to accompany the student when applying for an unrestricted license, the affidavit for the absent instructor will need to be notarized prior to appearing in the Driver License Office. The document(s) must be presented when the student applies for an unrestricted license. Definition of a qualified instructor can be found on page VIII of the instruction packet.

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